

# GENESEE COUNTY



# EMS MUTUAL AID PLAN

**Adopted by the Genesee County Legislature: 3/28/2012**

**Updated: 10/14/2011**

**GENESEE COUNTY EMERGENCY SERVICES MUTUAL AID PLAN**

**Enclosure A**

**RESOLUTION BY FIRE COMPANY, FIRE DEPARTMENT OR AMBULANCE SERVICE  
ELECTING TO PARTICIPATE IN THE GENESEE COUNTY  
EMERGENCY SERVICES MUTUAL AID PLAN**

\_\_\_\_\_ offered the following resolution and  
moved its adoption:

**RESOLVED** that \_\_\_\_\_  
(name of fire company or department)

elects to participate in the Genesee County Emergency Services Mutual Aid Plan, will agree to recognize  
a call for assistance through the Genesee County Emergency Dispatch Center and will comply with the  
provisions of such plan as now in force and as amended from time to time, and be it further

**RESOLVED** that a copy of this resolution be filed with the County Fire Coordinator.

\_\_\_\_\_ seconded the resolution

**Voted**      **In Favor** \_\_\_\_\_ **Opposed** \_\_\_\_\_ **Abstained** \_\_\_\_\_

**Carried**

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Officer)

**GENESEE COUNTY EMERGENCY SERVICES MUTUAL AID PLAN  
Enclosure B**

**RESOLUTION BY THE MUNICIPALITY OR FIRE DISTRICT BODY  
HAVING JURISDICTION OVER THE FIRE COMPANY,  
FIRE DEPARTMENT OR AMBULANCE SERVICE**

\_\_\_\_\_ offered the following resolution and moved its adoption:

RESOLVED that this board encourages participation by the

\_\_\_\_\_ in the Genesee County  
(name of fire company or department)

Emergency Services Mutual Aid Plan as now in force and as amended from time to time and certifies to the Genesee County Legislature through its County Fire Coordinator that no restriction exists against "outside service" by such fire company (fire department) within the meaning of Section 209 of the General Municipal Law which would affect the power of such fire company (fire department) to participate in such plan, and be it further

RESOLVED that a copy of this resolution be filed with the County Fire Coordinator.

\_\_\_\_\_ seconded the resolution

Voted      In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_

Carried

\_\_\_\_\_ (date)

\_\_\_\_\_ (officer)

NOTE:      CITIE S:      Resolution to be adopted by the legislative body of the city, the board of fire commissioners or other governing board having jurisdiction over the fire department.

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**GENESEE COUNTY EMERGENCY SERVICES MUTUAL AID PLAN**  
**Enclosure C**

**GENESEE COUNTY**  
**EMERGENCY MEDICAL SERVICES**  
**MUTUAL AID PLAN**

**1.0 INTRODUCTION**

All Emergency Medical Service Agencies in Genesee County share a common goal of providing patients with quality care. The Genesee County Emergency Medical Services Mutual Aid Plan, as required by NYS Code Rules and Regulations, Title 10, Part 800.21 (p) is designed to allocate Mutual Aid resources in an efficient, patient oriented manner. The proper emergency medical care for the sick and the injured persons is the primary concern.

**1.1 INTENT**

This plan is intended to be applicable to the following situations

1. Volume of emergency calls in excess of what is normally experienced, and exceeding the capability of the primary EMS agency to effectively respond.
2. Temporary shortage of resources on the part of a primary EMS agency rendering it temporarily incapable of effectively responding to an emergency call.
3. Temporary shortages in human resources on the part of a primary EMS agency, as may occur at certain times of the day or days of the week. Request must be made with intent of having the closest available EMS unit with the appropriate level of care respond to a patient's medical needs.

This plan is applicable to emergency incidents as described in the above section of this document. This may not be activated for the purpose of providing scheduled, routine or other non-emergency services. Normal day to day operations are not effected by this plan.

**1.2 RECIPROCITY**

This plan is intended to be completely reciprocal, in that all participants must understand they are expected to contribute their resources, when needed, according to their availability as well as to be able to receive the resources of other participants in this plan, when needed. This doesn't, however, imply the expectation of equal capability among all parties. It is recognized that some will be able to contribute certain types of resources that others cannot. Nothing in this plan shall be construed to prohibit or limit participation of EMS agencies that, by virtue of their size or other limitations, can't contribute the same type or volume of services that they may receive under this plan.

## **2.0 DEFINITIONS**

**2.1 MUTUAL AID** A request for assistance when current resources cannot effectively manage a situation, in this case, patient care. EMS mutual aid operations must operate as defined in Title 10, NYS Codes, Rules and Regulations, Part 800.21 (o.).

### **2.2 ADVANCED LIFE SUPPORT ( ALS)**

A level of patient care provided by Advanced Emergency Medical Technicians certified at the Critical Care or Paramedic level under Medical Control.

### **2.3 EMERGENCY MEDICAL SERVICES AGENCY ( EMS AGENCY )**

Any agency meeting the requirements of NYS Public Health Law Article 30 and Title 10, NYS Code Rules and Regulations, Part 800 to meet the needs of a person in need of Emergency Medical treatment and/or transport.

### **2.4 EMERGENCY INCIDENT**

Any unanticipated situation or event in which a person has the need for immediate medical assistance.

### **2.5 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

A management system designed for providing a unified command to control, direct and coordinate the total response to an emergency incident under an INCIDENT COMMANDER.

### **2.6 ALS INTERCEPT**

The requested response by a certified EMS agency to provide (ALS) care required by a patient which primary EMS agency is unable to provide. ALS intercepts normally occur during patient transport to a medical facility.

### **2.6 EMD (EMERGENCY MEDICAL DISPATCH)**

An established and recognized process by which calls are screened, prioritized and dispatched.

## **3.0 APPROPRIATE AND AVAILABLE EMS UNITS**

### **3.1 APPROPRIATE**

An assisting EMS unit will be deemed "appropriate" when such unit responds with the equipment and necessary personnel certified at the appropriate level of care to meet NYS Department of Health (NYSDOH) rules and regulations.

### **3.2 AVAILABLE**

At the times assistance is requested, EMS agencies have the right to reserve a core capacity of resources for the use only in their primary operating territory. This core capacity is defined, as the minimum resources needed to provide patient care.

### **3.3 PRIMARY EMERGENCY MEDICAL SERVICES AGENCY**

The EMS Agency that has primary responsibility for the EMS response to the location of an incident is considered the primary EMS agency for the incident. This will normally be the agency in whose primary operating territory the incident is located.

### **3.4 PRIMARY OPERATING TERRITORY**

The primary operating territory of an EMS agency is the geographic area referred to as the “Primary Territory” as listed on the agency’s NYS DOH Certificate of Operation.

### **3.5 RECOGNIZED EMS COMMUNICATIONS CENTER**

A recognized EMS Communications Center is a call taking and dispatching agency, operated by a public or legally incorporated entity, having the primary responsibility for the dispatching of any EMS agency participating in this plan.

**Enclosure C**  
**EMERGENCY MEDICAL SERVICES (continued)**

**4.0 PARTICIPATION**

**4.1 EXTENT AND LIMIT OF PARTICIPATION BY EMS AGENCIES**

**4.1 .1 EMS AGENCIES WITHIN GENESEE COUNTY**

All EMS agencies sponsored or operated by a county, city, town or village governmental unit, fire district, fire protection corporation, independent not-for-profit corporation, or for-profit business corporation, partnership or sole proprietorship (including industrial based EMS agencies) may participate in this plan. State and federal institutions along with tribal nation EMS agencies may participate in this plan to the extent allowed by state, federal and tribal laws.

**4.1 .2 EMS AGENCIES OUTSIDE OF GENESEE COUNTY**

EMS mutual aid is provided to and received from agencies outside Genesee County through the outside agencies' respective County EMS Communication Centers. With respect to EMS agencies outside Genesee County, this plan applies only to mutual aid responses made by such agencies to assist Genesee County-based EMS agencies, and/or Genesee County-based EMS agencies to assist these participating out-of-County EMS agencies.

**4.2 ENTERING AND PARTICIPATING IN THE PLAN**

Any EMS agency may elect to participate in this plan by filing a copy of a resolution adopted by that agency with the Genesee County Fire Coordinator's Office. Such resolution shall state the EMS agency in question elects to participate in the Genesee County Emergency Medical Services Mutual Aid Plan and that they will comply with the provisions of said plan. The resolution shall state the EMS agency shall recognize a call for assistance from another agency identified in the plan through any recognized communications agency. A copy of this resolution can be found in Enclosure A of this document.

There shall also be filed with the Genesee County Fire Coordinator's Office, a copy of a resolution adopted by the governing body of the agency stating that no resolution prevents EMS mutual aid by the EMS agency. If the governing body of the agency restricts mutual aid activities of an EMS agency participating in this plan; notice of any restrictions will be placed on file with the Genesee County Fire Coordinator's Office. A copy of this resolution may be found in Enclosure B of this document.

**Enclosure C**  
**EMERGENCY MEDICAL SERVICES (continued)**



#### 4.2.1 GENESEE COUNTY EMS AGENCIES

AGENCY NAME	LEVEL OF CARE	TYPE
Alabama Fire Dept.	BLS	Non-Transporting
Alexander Fire Dept	ALS-Intermediate	Transporting
Batavia City Fire Dept.	BLS	Non-Transporting
Batavia Town Fire Dept.	BLS	Non-Transporting
Bergen Fire Dept.	BLS	Transporting
Bethany Fire Dept.	BLS	Transporting
Byron Fire Dept.	BLS	Transporting
Corfu Fire Dept.	BLS	Non-Transporting
Darien EMS	ALS-Paramedic	Transporting
Darien Fire Dept.	BLS	Transporting
Darien Lake Theme Park	ALS-Intermediate	Transporting
East Pembroke Fire Dept.	BLS	Non-Transporting
Elba Fire Dept.	BLS	Non-Transporting
Indian Falls Fire Dept.	BLS	Non-Transporting
LeRoy Ambulance Service	ALS-Paramedic	Transporting
Mercy EMS	ALS-Paramedic	Transporting
Oakfield Fire Dept.	BLS	Transporting
Pavilion Fire Dept.	BLS	Non-Transporting
Pembroke Fire Dept.	BLS	Non-Transporting
Stafford Fire Dept.	BLS	Non-Transporting
Tonawanda Reservation Emergency Volunteers	BLS	Non-Transporting

#### 4.3 WITHDRAWAL FROM THE PLAN

Any EMS agency may elect to withdraw from this plan by adopting a resolution to such an effect. Such withdrawal is effective thirty (30) days after filing such notice with Genesee County Fire Coordinator's Office. Withdrawal from this plan by any EMS agency will result in the suspension of Mutual Aid assistance to that EMS agency pursuant to this plan. Such withdrawal shall remain in effect until such time that this plan is reinstated by resolution as defined by section 4.2 of this document. The EMS agency shall be required to file their own plan in accordance with the NYS Department of Health Title 10, NYS Codes, Rules and Regulations, Part 800.21 (p.1 -6).

#### 4.4 DUTY TO RESPOND

Each participating EMS agency is obligated to respond in accordance with this plan to a request for assistance from any other agency participating in this plan. Willful failure to respond to the request can result in revocation of participation in this plan. Exception to this is the preservation of "core capacity of resources" as defined in Section 3.2 of this plan or inability to effectively staff a requested asset.

##### 4.4.1 SELECTION OF RESPONDING RESOURCES

It is agreed that, to the maximum extent that can be reasonably determined at the time of need, the resources dispatched to a request for mutual aid assistance under this plan will be those that are defined by the local agency. If none or more than one has coincident primary operating territory, the preference of the requesting primary EMS agency shall be expressed in written protocol and submitted to the Fire Coordinator's Office. Appropriate mutual aid resources will be considered when selecting the agency to respond.

**Enclosure C**  
**EMERGENCY MEDICAL SERVICES (continued)**

**4.4.2 INSURANCE AND LIABILITY**

Each participating agency shall maintain proper and adequate insurance coverage with respect to errors and omissions, loss or damage to property, injury or death to persons including workers' compensation coverage for its members and employees. Unless otherwise provided by law or under separate agreement, it is understood that liability for losses incurred while operating pursuant to this plan will remain with the agency incurring or causing the loss, and will not be transferable to any other agency as a result of this plan. Nothing in this plan can be construed as restricting or preventing the transfer of liability where it is provided for by law or under separate agreement.

**4.4.3 FINANCIAL AND RESPONSIBILITY**

EMS agencies requesting mutual aid assistance under this plan shall incur no liability for charges or fees for service from EMS agencies rendering such assistance. The assisting EMS agencies shall be entitled, at their option, to bill patients or their insurance carriers for any usual or customary charges, in exactly the same way as they would bill patients receiving their services within their own primary operating territory unless provided for under supplemental contracts.

**5.0 EXTENT AND LIMIT OF AUTHORITIES**

**5.1 INDIVIDUAL EMERGENCY MEDICAL SERVICES AGENCIES**

Each EMS agency participating in this plan shall retain its own internal command structure and individuality. Each participating EMS agency agrees to utilize the National Incident Management System. All agencies shall train, or cause to be trained, all personnel to the appropriate level of NIMS training.

**6.0 COMMUNICATIONS AND DISPATCH**

**6.1**

For the purpose of this mutual aid plan, the Genesee County Communications Center for the County shall be of that operated by Genesee County located at 165 Park Road, Batavia, NY 14020. The Communications Center shall serve as the focal point for all dispatching pursuant to this plan, and all activation's of this plan and shall be accomplished via contact with this Communications center or designated back up.

**6.2**

Request for EMS resources for participating EMS agencies outside of Genesee County shall be made through the Genesee County Communications Center.